I. COURSE DESCRIPTION
This course is designed for those with no or little Japanese language background. The course aims to develop your basic skills in listening, speaking, reading, and writing, as well as to provide relevant cultural information. By the end of this course, you should expect to be able to:

- understand the general features of Japanese
- understand and use basic grammar patterns and expressions
- read and write 175 kanji
- understand and use familiar everyday expressions and very basic phrases aimed at the satisfaction of needs of a concrete type (e.g., communication at stores, post offices, and stations)
- introduce him/herself and others and ask and answer questions about personal details such as where he/she lives, people he/she knows and things he/she has
- interact in a simple way on familiar topics (e.g., hobbies, food, weekend plans) provided the other person talks slowly and clearly and is prepared to help
- understand sentences and frequently used expressions related to areas of most immediate relevance (e.g. very basic personal and family information, shopping, walking directions, announcements, local geography, employment)
- communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters (e.g., meeting schedules, simple emails)
- describe in simple terms aspects of his/her background, immediate environment and matters in areas of immediate need (e.g., short entries in a diary, short sentences for post cards)

II. TEACHING STAFF

<table>
<thead>
<tr>
<th>Instructors</th>
<th>Jotaro Arimori</th>
<th>Yasuyo Tomita</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sections</td>
<td>L0101, T0201, T0301, T0401, T0501</td>
<td>T0202, T0302, T0402, T0502</td>
</tr>
<tr>
<td>Contact Info</td>
<td>Robarts Library, 14147 <a href="mailto:jotaro.arimori@utoronto.ca">jotaro.arimori@utoronto.ca</a> 416-946-5106</td>
<td>Robarts Library, 14233 <a href="mailto:yasuyo.tomita@utoronto.ca">yasuyo.tomita@utoronto.ca</a> 416-946-5114</td>
</tr>
<tr>
<td>Office Hours</td>
<td>T&amp;W 15:30-16:30 and by appointment</td>
<td>T &amp; W 15:30-16:30 and by appointment</td>
</tr>
<tr>
<td>Teaching Assistants</td>
<td>Banu Kaygusuz, Mayo Kawaguchi, Zach Nelson, Kristin Sivak</td>
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III. HOURS & CLASSROOMS * You may not attend other sections than your own.

<table>
<thead>
<tr>
<th>Section</th>
<th>Day</th>
<th>Fall 2015</th>
<th>Winter 2016</th>
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</thead>
<tbody>
<tr>
<td>L0101 10:00-12:00</td>
<td>Mon</td>
<td>SS 2135</td>
<td>PB B150</td>
</tr>
<tr>
<td>T0201 10:00-11:00</td>
<td>Tue</td>
<td>SS 2111</td>
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<td></td>
<td>Thur</td>
<td>SS 2111</td>
<td>SS 2111</td>
</tr>
<tr>
<td>T0202 10:00-11:00</td>
<td>Tue</td>
<td>RW143</td>
<td>PB255</td>
</tr>
<tr>
<td></td>
<td>Wed</td>
<td>AB114</td>
<td>UC87</td>
</tr>
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<td></td>
<td>Thur</td>
<td>AB114</td>
<td>AB114</td>
</tr>
<tr>
<td>T0301 12:00-13:00</td>
<td>Tue</td>
<td>SS 2111</td>
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IV. COURSE MATERIALS

1. **Required Materials**
   3) Supplemental handouts will be posted on Blackboard for download.

2. **Recommended References**

V. EVALUATION

1. **Assignments (15%)**

   You must turn in your assignments directly to the teaching staff. You will receive no points on your assignments if they are submitted via friends, in your instructor’s mailbox, or by email unless you are instructed to do so under special circumstances. Also, if you come to class just to submit your assignments and leave right after, you will receive no points either.

   1) Any assignments must be submitted at the beginning of class on the scheduled due date or they will be considered late submissions. Late submissions will be accepted up to three times only if they are turned in by the next day.

   2) In-class writings have to be done and submitted during the class time. No late submissions will be accepted.

2. **Quizzes (20%)**
Quizzes will be given in the first 5-10 minutes of class on the dates indicated in the schedule. You will not be given extra time to work on quizzes if you are late, so it is important for you to come to class on time. Also, if you come to class just to take a quiz and leave right after the quiz, you will get no points for your quiz. No makeup quizzes will be given for any reason. For the contents of quizzes, please refer to the schedule.

3. **Oral Tests** (10%)
   An oral test will be given toward the end of each semester outside of class time. Details will be announced in class.

4. **Term Test** (20%)
   The test will be given on Wednesday, December 7. It will include listening, reading and writing.

5. **Final Exam** (35%)
   A cumulative exam will be given during the April examination period (April 10-28). It will include listening, vocabulary, grammar, reading, and writing.

   Note 1: If you miss the Oral Tests or the Term Test for reasons entirely beyond your control, you may, within one week of the missed test, submit to your instructor a written request for special consideration explaining the reason for missing the quiz or exam, and attach appropriate documentation, such as a medical certificate or a College Registrar’s note.

   Note 2: Your final grade must be C+ (67%) or above in this course in order to take EAS220Y1.

   Note 3: Graduate students must have a final grade of 70% or above in order to earn a credit.

VI. **RESOURCES**

1. Chen Yu Tung East Asian Library (Robarts Library 8th floor) [http://www.library.utoronto.ca/east/](http://www.library.utoronto.ca/east/).

VII. **GUIDANCE**

1. **Academic honesty**
   All work you submit must be your own and must not be done by/with your classmates or others. Work not your own will be given a failing grade and may result in a failing grade for the course. Also, providing false information about your background in the Japanese language is also considered an academic offence and your instructor reserves the right to remove students from the course at any time if it is discovered they have done so. For specific information regarding the university policy, see Academic Honesty: [http://life.utoronto.ca/get-smarter/academic-honesty.htm](http://life.utoronto.ca/get-smarter/academic-honesty.htm).

2. **Accessibility Needs**
   The University of Toronto is committed to accessibility. If you require accommodations for a disability, or have any accessibility concerns about the course, the classroom or course materials, please contact Accessibility Services as soon as possible: accessibility.services@utoronto.ca or [http://studentlife.utoronto.ca/accessibility](http://studentlife.utoronto.ca/accessibility).

3. **Food and drinks in class**
   No eating during class, please.

4. **Language use in the classroom**
   In order to ensure the greatest effect possible in the short period of time we have, the use of languages other than Japanese should be avoided, especially during tutorials. If you have a question and do not know how to ask it in Japanese, please first ask for permission to speak in English by saying, “Sumimasen, eigo de ii desu ka?” (Excuse me, may I speak in English?).

5. **Coming to and leaving class**
If you have to come late or leave early for a compelling reason, please notify your instructor directly by email or phone, etc. prior to class.

6. **Use of electronic devices in class**
   The use of smartphones and other electronic devices during class time is prohibited unless your instructor allows you to do so for educational purposes. If you have questions, please ask your instructor rather than looking things up with your devices. Make sure to turn off your devices and put them in your bag before class starts.

7. **Email inquiries**
   If you have any questions regarding course materials, please utilize the discussion board on Blackboard so we can share your question with other students instead of sending individual emails. Your instructor will check the discussion board every day and try her or his best to respond as soon as possible. Also, you are more than welcome to come to your instructor’s office during office hours if you would like to discuss course materials in person. When you email your instructor, please try your best to convey your message in Japanese. If you are not sure what you have written in Japanese makes sense, also provide an English equivalent. Please also do not forget to identify who you are, including which course you are taking. Also, remember emails are more formal than text messages.

**VIII. THE KEY TO SUCCESS**
As a university student, you are responsible for your own work. In other words, how much effort you put into studying Japanese is thoroughly up to you. If you want to become able to communicate in Japanese, it is important for you to make time to study outside class since there is only so much we can do during class time.

- **Be prepared for each class and review afterwards.**
  It will make a big difference in what you gain from the course if you prepare well for class and review what you learn in each lesson. Please refer to the Daily Schedule Outline for details about what to study before and after class.

- **Lean by doing.**
  If you find, for example, listening is your weak point, try to listen to Japanese as much as possible. You can listen to audio files as well as other sources available on the internet. Similarly, you learn to speak by speaking, to read by reading, and to write by writing, so to improve these skills seek or create opportunities to practice.

- **Utilize office hours.**
  Office hours are for students. Please feel free to stop in your instructor’s office if you have a question or need some help with studying. If office hours conflict with another course, send your instructor an email and make an appointment.

- **Most importantly, stay healthy!**

**IX. OTHER**
Information about Japan-related events and opportunities will be posted on Blackboard and announced in class.