

East Asian Studies Department

OFF-CAMPUS REGISTRATION FORM

If you will be away from campus for more than four weeks at one time, you must receive permission in advance from your supervisor to be absent from campus while registered. Please fill out this form and have your supervisor sign it, then submit it to the Department (attn: Norma Escobar). Thank you.

Please also note that Students who plan to travel outside of Canada to conduct research, fieldwork, attend conferences or participate in any activities related to their graduate study (all of which are considered 'U of T sponsored activities') must register with the Safety Abroad Office (SAO).

From the School of Graduate Studies Calendar:

A full-time student may be absent from the University for an extended period or may participate in a program offered by another university if, and only if, the student has received written permission from the graduate unit in which they are registered. A graduate student who, in a given session, is absent from the University without receiving prior approval may lose good academic standing. In exceptional cases, a graduate unit may recommend to the School of Graduate Studies the termination of the student's registration and eligibility.

Name:	Student Number:
E-mail:	
Program: MA / PhD	Stage of the Program (e.g. coursework, comps, thesis, MRP, proposal, ABD)
Supervisor:	
Dates you will be away from campus: (Month/Day/Year) From: _____ To: _____	
Purpose of time away from campus:	
Student Acknowledgement: <input type="radio"/> By signing the below, I confirm that I will continue to be engaged in my studies on a full-time basis while I am geographically away from campus. I understand that I must register with Safety Abroad if I will be engaged in research or another activity related to my studies while outside of Canada.	
Student's signature:	Date:
Supervisor's signature:	Date:
Graduate Coordinator's Signature:	Date: