

East Asian Studies Department

LANGUAGE COURSE ADD/DROP REQUEST FORM FOR GRADUATE STUDENTS

PLEASE COMPLETE THIS FORM AND SUBMIT TO THE EAS PROGRAM ADMINISTRATOR.

Spaces in EAS graduate language courses are extremely limited and depend on undergraduate enrolment (the courses meet with the undergraduate courses). Priority is given first to EAS graduate students who need the language for their program and, second, to graduate students from other departments who need the language for their program. In the rare cases that spaces are available, language coordinators may consider enrolment requests from graduate students who do not need the language for their program (if this applies to you, please check with the language coordinator prior to attending the placement test/interview). In all cases, the graduate students must first follow the language placement procedures (see eas.utoronto.ca) for the course they wish to take prior to filling out this form and the department cannot guarantee spaces.

TO BE COMPLETED BY STUDENT		
Last Name:	First Name:	Student Number:
Department/Faculty:	Program:	
Year of Study:	Supervisor's Name:	
Do you need to take this language course in order to meet a language requirement within your graduate program? Please circle: Yes/No (If you do not need the language for your program, please disregard the section below to be filled out by your supervisor)		
COURSE ENROLMENT INFORMATION (See EAS.UTORONTO.CA for placement procedures)		
Please indicate in which course do you hope to enrol (the undergraduate course with which the course meets is in parenthesis):		
Chinese: <ul style="list-style-type: none"> ○ EAS1801Y (EAS100Y1 Modern Standard Chinese I) ○ EAS1811Y (EAS101Y1 Mod Std Chinese I with Background) ○ EAS1802Y (EAS200Y1 Mod Std Chinese II) ○ EAS1812H (EAS201H1 Mod Std Chinese II with Background) ○ EAS1803Y (EAS300Y1 Mod Std Chinese III) ○ EAS1814H (EAS401H1 Mod Std Chinese IVa) ○ EAS1815H (EAS402H1 Mod Std Chinese IVb) 	Japanese: <ul style="list-style-type: none"> ○ EAS1301Y (EAS120Y1 Modern Standard Japanese I) ○ EAS1321H (EAS121H Japanese I - Prior Background) ○ EAS1302Y (EAS220Y1 Mod Std Japanese II) ○ EAS1322H (EAS221H1 Mod Std Japanese II - Prior Background) ○ EAS1303Y (EAS320Y1 Mod Std Japanese III) ○ EAS1304H (EAS460H1 Mod Std Japanese IVa) ○ EAS1305H (EAS461H1 Mod Std Japanese IVb) 	Korean: <ul style="list-style-type: none"> ○ EAS1621Y (EAS110Y1 Modern Standard Korean I) ○ EAS1622Y (EAS210Y1 Mod Std Korean II) ○ EAS1631Y (EAS211Y Accelerated Mod Std Korean I & II) ○ EAS1632H (EAS212H Acc Mod Std Korean II) ○ EAS1623Y (EAS310Y1 Mod Std Korean III) ○ EAS1624Y (EAS410Y1 Mod Std Korean IV) ○ EAS1626Y (EAS416Y1 Academic and Professional Korean)
LANGUAGE REQUIREMENT INFORMATION (To be filled out by your supervisor/graduate coordinator)		
Please provide an explanation of the how this course will help the student fulfil his or her language requirement and comment on why the student requires this specific language in order to complete their program/planned research project.		
GRADING SCALE FOR GRADUATE LANGUAGE COURSES		
Language courses are grades as credit/non-credit (CR/NCR). In order to achieve a CR, students must have a final grade of 70% or above. A lower grade will result in an NCR. Deadlines for dropping the course are listed in the SGS Sessional Dates calendar. By signing this form, the student acknowledges this information.		
SIGNATURES		
Student's Signature:	Date:	
Supervisor's Signature:	Date:	
Language Coordinator's Signature:	Date:	
Registered by the EAS Program Administrator:	Date:	

DROP REQUEST

Please fill in this section if you have decided to drop the course. We ask that you discuss this decision with your supervisor, who should sign below. In addition, as a courtesy, please inform your language course professor/instructor that you have dropped the course.

- By signing the below and submitting to the EAS Department, I certify that I would like to drop the above language course.

SIGNATURES	
Student's Signature:	Date:
Supervisor's Signature:	Date:
Language Professor/Instructor's Signature:	Date:
Course dropped by the EAS Program Administrator:	Date: